

# CHOOSING THE RIGHT SUPPLIER

Ordering uniforms from a new supplier can be daunting and sometimes full of risk. To help you, we've put together a checklist, with insider tips and must-ask questions.

## REFERRALS

- Research the supplier online
- Read reviews
- If you know someone who has ordered from the supplier, ask them how their experience was
- Identify where the supplier is based

## ARTWORK & FABRIC

- Confirm if you are going to see a mock-up or an actual production template
- Identify whether you can speak with the artists
- Ask if you have a choice of fabric
- Ask if you can see or feel the fabric

## COLOUR & SIZING

- Determine if the supplier sources from one factory
- Ask for a sizing chart
- Decide whether you are confident with the sizing
- Confirm whether you can order samples

## DELIVERY

- Get a quote for delivery
- Identify where the supplier's factory is
- Ask how long manufacturing takes, and how long delivery takes
- Ask if they can guarantee the turnaround time they have quoted you

## ETHICAL MANUFACTURING

- Educate yourself on manufacturing standards
- Establish whether the factory abides by any

## GUARANTEES & WARRANTIES

- Ask if there are any guarantees of replacement

## RE-ORDERING

- Find out if there are minimum quantities for re-orders

## PRICING

- Confirm the total price and make sure there are no hidden artwork or delivery fees